

Course Type	Course Modules	Fee (INR.)
English Grammar	Adjectives Adverb Articles Conjunction Nouns Preposition Verb	399
Presentation Skills	Articles of about 180 words each 20-25 Articles per month Daily learning modules Audio at three speeds(slow/normal/fast) Weekly Reviews 25 basic-level words explained each week	399
STAR Approach for Behavior	Star Approach for Behavior Interview Video	399
Career Planning	Career Planning	399
Group Discussion	Group Discussion	399
Numerical Aptitude	Numerical Aptitude Simplification LCM&HCF Logarithms Set Theory Miscellaneous Geometry Linear Equations Permutation and Combination Progressions Trigonometry Mensuration Square roots & Cube roots Tricks Chain Rule Clocks Pipes & Cisterns Boats & Streams Ratio Proportion Percentage Problem on Age Time & Work Time & Distance Problems on Trains Profit & Loss Partnership Quadratic Equation	399

	<ul style="list-style-type: none"> Simple & Compound Interest Probability Data Interpretation Data Sufficiency Inequality Number Systems Averages 	
Reasoning	<ul style="list-style-type: none"> Reasoning Series Completion Symbols & Notifications Seating Arrangement Puzzles Syllogism Coding & Decoding Inequality Input Output Data Sufficiency in Reasoning Analogy Blood Relationship Distance & Directions 	399
Resume Writing Skills	<ul style="list-style-type: none"> Introduction to Resume writing skills Resume Writing 	399
Time Management	<ul style="list-style-type: none"> Why Manage Your Time? The Benefits of Using your Time More Effectively Identifying and Prioritizing Goals Align your Goals What are Goals? Prioritize your Goals Identifying & Prioritizing Goals Breaking Goals into Tasks Step 1: Identify Required Tasks Step 2: Prioritize Tasks Step 3: Sequence Tasks Record Analyse Change Procrastination Breaking Goals into Tasks Analyzing How You Spend Your Time Assign a Priority To Each Activity in Your Log Analyze Patterns of Time Use Apply What You've Learned Ask for ideas Identify Ways to Improve your Use of Time Analyzing How You Spend Your Time Recognizing and Defeating Common "Time-Wasters" Schedule Overloading 	399

	Direct Reports Problems Unnecessary Travel Email and Paperwork Overload Mismanaged Meetings Distractions and Switching Costs Recognizing & Defeating Common "Time-Wasters" Scheduling Time More Effectively Make a Schedule Select Scheduling Tools Make a To-Do List Get The Most From Your To-Do List Build Flexibility into Your Schedule Monitoring & Improving Your Time-Management Strategies Dealing with Time-Wasting Bosses Get Clear Directions on Your Boss's Preferences Combat Pointless Meetings Remove Bottlenecks Consider How You Might Be Wasting Your Supervisor's Time Dealing With Time-Wasting Bosses Balancing the Demands on Your Work and Personal Time Monitoring and Improving Your Time-Management Strategies Check Your Progress Look For Patterns Do You Have A Problem? Seek Opportunities To Free Up Personal Time Balancing the Demands on Your Work & Personal Time Helping Your Employees Manage Their Time Use Technology To Reduce Travel Time Facilitate Work/Life Balance Teach Time Management Helping Your Employees Manage Their Time	
Business Card Etiquette	Business Card Etiquette	399
Dining Etiquette	Dining Etiquette	399
Email Etiquette	Email Etiquette	399
Handshake	Handshake Etiquette	

Etiquette		399
Office Etiquette	OfficeEtiquette	399
Telephone Etiquette	Telephone Etiquette	399
E-commerce	E-commerce Working Process E-commerce and Its Types	399
Finance	Financial Regulation Bodies in India Financial system in India Role and Function of the RBI Stock Market Basics	399
HealthCare	HealthCare Overview HealthCare in IT IT Roles and Working Process Career Opportunities in HealthCare Healthcare non-clinical jobs	399
ITES	ITES industry and its career options	399
Retail	Challenges Faced by Retail industry Retail Industry in India	399
Clear TMB clerk Exam in single shot	Simplification LCM & HCF Tricks Number Systems Percentage Profit & Loss Problem on Age Problem on Age Time & Work Averages Time & Distance Ratio Proportion Simple & Compound Interest Data Interpretation Coding & Decoding Non Verbal Clocks Distance & Directions Ranking Blood Relationship Reading Comprehension Cloze Test Para Jumbles Spotting Error Basic Concepts	399
CMAT	Binomial Theorem Complex Numbers Co-ordinate Geometry Functions Progressions Permutation and Combination Surds & Indices	

	<p>LCM & HCF Linear Equations Logarithms Ratio Proportion Set Theory Time & Distance Time & Work Simple & Compound Interest Trigonometry Symbols & Notifications Analogy Blood Relationship Coding & Decoding Mensuration Averages Data Interpretation Number Systems Percentage Inequality Profit & Loss Probability Quadratic Equation Paragraph Completion Sentence Completion Distance & Directions Puzzles Ranking Series Completion Syllogism Non Verbal Contextual Vocabulary (homonyms) Para Jumbles Meaning-Usage Match Reading Comprehension Summary Questions</p>	399
IBPS CLERK	<p>Simplification Logarithms Surds & Indices LCM & HCF Miscellaneous Set Theory Simple & Compound Interest Averages Boats & Streams Chain Rule Clocks Partnership Percentage Pipes & Cisterns Problem on Age</p>	399

	Problems on Trains Ratio Proportion Time & Distance Profit & Loss Time & Work Data Sufficiency Probability Quadratic Equation Data Interpretation Square roots & Cube roots Tricks Symbols & Notifications Seating Arrangement Puzzles Syllogism Coding & Decoding Inequality Input Output Data Sufficiency in Reasoning Non Verbal Blood Relationship Distance & Directions Ranking Reading Comprehension Cloze Test Sentence Improvement Para Jumbles Spotting Error Error Spelt Basic Concepts	
IBPS PO	Simplification Logarithms Surds & Indices LCM & HCF Miscellaneous Set Theory Chain Rule Clocks Pipes & Cisterns Averages Ratio Proportion Percentage Problem on Age Time & Distance Time & Work Problems on Trains Boats & Streams Profit & Loss Partnership Simple & Compound Interest Para Jumbles	399

	Spotting Error Quadratic Equation Probability Data Interpretation Data Sufficiency Square roots & Cube roots Tricks Seating Arrangement Syllogism Puzzles Symbols & Notifications Coding & Decoding Inequality Input Output Data Sufficiency in Reasoning Non Verbal Blood Relationship Distance & Directions Ranking Reading Comprehension Cloze Test Sentence Improvement Error Spelt Basic Concepts	
Railways Exam 2016	Simplification LCM & HCF Simple & Compound Interest Data Interpretation Number Systems Ratio Proportion Percentage Time & Distance Time & Work Profit & Loss Averages Distance & Directions Coding & Decoding Ranking Problem on Age Blood Relationship Analogy Non Verbal	399
SBI CLERK	Simplification LCM & HCF Miscellaneous Set Theory Surds & Indices Averages Boats & Streams Clocks Partnership	399

	Chain Rule Percentage Profit & Loss Pipes & Cisterns Problem on Age Problems on Trains Distance & Directions Ranking Cloze Test Sentence Improvement Reading Comprehension Ratio Proportion Time & Work Time & Distance Probability Tricks Symbols & Notifications Surds & Indices Seating Arrangement Puzzles Syllogism Coding & Decoding Inequality Input Output Data Sufficiency in Reasoning Non Verbal Blood Relationship Para Jumbles Spotting Error Error Spelt Basic Concepts algorithms	
SSC	Algebra Mensuration Trigonometry Surds & Indices Linear Equations Geometry Number Systems Percentage Ratio Proportion Averages Simple & Compound Interest Profit & Loss Partnership Time & Distance Time & Work Square roots & Cube roots Data Interpretation Tricks Analogy Symbols & Notifications	399

	<ul style="list-style-type: none"> Symbol Based Problems Seating Arrangement Decimal and Fractions Venn Diagram Figure Analogy Figural Classification Embedded Figure Folding Image Spatial Orientation Semantic Series Word Building Coding & Decoding Reading Comprehension Cloze Test Para Jumbles Spotting Error 	
TANCET – MBA	<ul style="list-style-type: none"> Course Curriculum Reading Comprehension Cloze Test Basic Concepts Algebra Problem Based on Equivalence Problem Based & Percentage Syllogism Blood Relationship Seating Arrangement Arithmetic Progression Geometry Trigonometry Permutation and Combination Probability Bar Graph Line Graph Coding & Decoding Number Systems Water & Mirror Images Punch lines Computer Based Problems Histogram Pie Chart 	399
XAT	<ul style="list-style-type: none"> Binomial Theorem Co-ordinate Geometry Functions Geometry LCM & HCF Linear Equations Logarithms Mensuration Progressions Averages Data Interpretation 	399

Inequality
 Number Systems
 Percentage
 Permutation and Combination
 Probability
 Quadratic Equation
 Ratio Proportion
 Set Theory
 Simple & Compound Interest
 Time & Distance
 Summary Questions
 Surds & Indices
 Time & Work
 Trigonometry
 Series Completion
 Symbols & Notifications
 Analogy
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 Contextual Vocabulary
 (homonyms)
 Para Jumbles
 Meaning-Usage Match
 Paragraph Completion
 Reading Comprehension
 Sentence Completion
 Sentence Correction

MS-EXCEL	MS-EXCEL	399
Ethics At Work	Work Ethics For Graduates	
Written Communication	Written Communication	399